

Irvine International Academy

Meeting of the Board of Trustees

Tuesday, December 14, 2021, 6 p.m.

Board Meeting Agenda

1. CALL TO ORDER, ROLL CALL – 6:03 P.M.

At this time, members of the public may seek clarification about any item on the agenda or address the Board regarding any item to be considered on the Open Session Agenda, or comment on issues within the jurisdiction of the Board. The Board may not take action or discuss any subject that is not on the agenda, but wishes to allow time for public participation in its meeting

2. ROLL CALL

Brett Freeman - present

Doug Husen - present

Ethan Kay - present

Glenn Rogers - present

Ed Watson – present

Jolene Smith – absent

Miller Zhuang - absent

3. PUBLIC COMMENTS

4. PLEDGE OF ALLEGIANCE

5. APPROVE LAST BOARD MEETING MINUTES

Action: Motion – G. Rogers Second – E. Watson

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

6. UPDATE FROM SUPERINTENDENT MICHAEL SCOTT AND PRINCIPAL CHUANG

- ECF Funding was approved. IIA will receive \$314K Federal grant for technology in our classrooms.

- Parent volunteers have stepped up to measure our walls and contacted manufacturers to install doors in our classrooms.

- Jog-a-thon has raised over \$30,000. Money will be used for library books and other library-related expenses. Ms. Grisenti and Ms. Geshti shared that this has generated excitement among the student body. One student alone raised \$2k.
- OCDE audit was this past week. They highlighted the TWIG Science component and the uniqueness of the school. It's what they envisioned a charter school should be as teachers implemented a wide variety of classroom instructions.
- Nutcracker Ballet at the Segerstrom was on December 10th. Dr. Scott paid for 250 tickets in advance for the school staff, students and their families to attend. Some students were treated to their first experience with ballet.
- Formation of a school site council committee, facilities committee, and the technology committee is in progress.

7. FISCAL AND BUSINESS UPDATE

Delano Jones presented the First Interim Budget Report
 Ethan Kay met with Delano Jones to go over the overall school budget/expenses and determined that the fiscal situation of the school is sound. He has met with Peter Shih, a parent representative, who will be joining the finance committee to help with the school's financial matters.

8. BOARD AGENDA

8.1 The Board approved the 2021-22 First Interim Financial Report and Budget that was presented by Delano Jones. Another report will be done in January.

Action: Motion – G. Rogers Second – E. Watson

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

8.2 The Board approved Peter Shih as parent representative in the Finance Committee after he was vetted by board members.

Action: Motion – G. Rogers Second – E. Watson

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

8.3 The Board approved the hiring of a part-time librarian position (less than 30 hours/week) from the Kay Family Foundation. The position has been flown and there is a possible candidate being considered.

Action: Motion – B. Freeman Second – E. Watson

Vote:

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - abstain

Glenn Rogers - yes

Ed Watson – yes

8.4 The Board approved the hiring of a full-time Human Resources personnel. This was an unexpected expense because the school staff and after-school personnel have reached over 70 employees.

Action: Motion – D. Husen Second – E. Watson

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

8.5 The Board agreed to table the discussion and action item on purchasing a RISO copy machine and switching copy rentals to the next meeting.

8.6 The Board agreed to table the acceptance of \$71,296 from the Larry and Helen Hoag Foundation to the next meeting.

8.7 The Board agreed to table the approval of a transitional kindergarten student for this school year.

8.8 The Board discussed the legal exemption of students and their families from mandated state vaccinations should it be passed in California. Since this is something that is forthcoming, the board's stance is to follow the legal mandate of the state. Whether it is to lean to a more restrictive or lenient bent of the law will be discussed further. The Board recommends Dr. Scott take a poll of parents and their views on the matter.

8.9 The Board approved to add to the board policy that public comments be submitted to the board secretary 24 hours before the meeting.

Action: Motion – D. Husen Second – B. Freeman

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

8.10 The Board agreed to table the revisions to the IIA Employee handbook to the next meeting. Before submission, there will be a master list of the revisions made to the handbook for the board's review.

8.11 The Board approved to add a School-site council, an advisory body to give input to administration and help with IIA's future infrastructure plans. Board member Ed Watson agreed to head this committee which will also consist of 5 parents, teachers, and classified employees.

Action: Motion – D. Husen Second – G. Rogers

Vote:

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – abstain

8.12 The Board approved to add a Facilities Committee to determine what school needs in terms of facilities (lease agreements, door construction, etc) especially as IIA expands into middle school. Board member Ethan Kay agreed to head this committee.

Action: Motion – G. Rogers Second – B. Freeman

Vote:

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - abstain

Glenn Rogers - yes

Ed Watson – yes

8.12 The Board approved to add a Technology Committee to help focus on the website redesign. The committee will also help with the purchase of 200 chromebooks, 100 iPads, new computers, and technology for each classroom. Board member Brett Freeman agreed to head this committee which will also consist of Principal Chuang, and 2-3 parents.

Action: Motion – D. Husen Second – E. Kay

Vote:

Brett Freeman - abstain

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

9. BOARD RECOMMENDATIONS

Board member B. Freeman recommends that the Employee handbook can be better streamlined. Board member D. Husen suggested the board member J. Smith may be available to oversee it.

Follow-up from Dr. Scott - Staff and teachers had CPR/First Aid training last week to further equip themselves and to keep the campus safe.

10. ADJOURNMENT

Meeting adjourned at 8:43 p.m.

Action: Motion – E. Kay Second – G. Rogers

Vote: Unanimous

Brett Freeman - yes

Doug Husen - yes

Ethan Kay - yes

Glenn Rogers - yes

Ed Watson – yes

Posted By: Marybeth Chen

Date: December 14, 2021

Link to the record video: <https://www.youtube.com/watch?v=7LbxI305q5w&t=59s>

